



ESTD. 2016

Executive Committee

President

Dr. Lila B. Karki

Vice President

Dr. Megha N. Parajulee

General Secretary

Dr. Prem Bhandari

Joint Secretary

Dr. Pradeep Wagle

Treasurer

Ms. Ambika Tiwari

Members

Dr. Durga D. Poudel

Dr. Dilip Panthi

Dr. Lekh Nath Paudel

Dr. Raju Pandey

Dr. Ramesh C. Khanal

Dr. Surendra Osti

NAPA Executive Committee (Tenth Meeting Minutes) Saturday, August 5, 2017

Attendance

Presence	Ambika Tiwari, Dilip Panthi, Lila B. Karki, Megha N. Parajulee, Pradeep Wagle, Prem Bhandari, Raju Pandey, Ramesh C. Khanal, Surendra Osti
Informed in absentia	Durga D. Poudel, Lekh Nath Paudel

Agenda:

1. Welcome to participants and initiation of the meeting by the President

President Dr. Karki welcomed participants and initiated the meeting.

2. Oklahoma Conference 2018 Updates from Conference Chair (Dr. Karki) and Secretary (Dr. Wagle)

- Conference Chair and Secretary briefly updated the progress on the preparation of Oklahoma Conference 2018.
- A conference committee (CC) has been formed. Local conference management committee (LCMC), has also been formed.
- Several sub-committees have been formed and leaders for most of the sub-committees have been identified.
- Call for abstracts (posters and oral presentation) will be sent out soon.
- Two CC monthly meetings were held in last two months.

3. Oklahoma Conference 2018 Registration Fee Proposal

The tentatively agreed registration fees are as follows:

Convention registration	Total \$
Regular member	100
Student	75
Spouse (Joint-member)	75
Spouse (Non-joint-members)	100
Non-member Ag Professionals	175
Guest	50

Note: Registration fee includes four meal (lunch and dinner, May 26 and 27), cultural night ticket, and door prizes.

4. NAPA Journal (Global Journal of Agricultural and Allied Sciences)

- Journal Editor-in-Chief, Dr. Parajulee briefly updated the progress on the journal.
- Journal Editorial Board of 14 members from diverse disciplines has been formed.
- Preparation of journal guidelines and draft letter for call for papers are at the final stage.
- All EC members participated in the meeting reached to an agreement that we should not charge publication fee to authors for the inauguration issue and for all issues in future as well if possible.
- Editorial board will figure out total costs associated with publications and come up with plans to sustain free publications in the future. Accordingly, fee for accessing journal articles will be determined.

5. Ambika Tiwari: Financial statement, New members, Update on MDC meeting (As of August 4, 2017)

Member Type	Number
Life	5
Regular	84
Joint	14
Student	81
Associate	16
Total Member	200

NAPA Balance Sheet Summary (as of August 4, 2017)

Items	Amount (US\$)
A. INCOME	
A1. Membership Fee	\$9,684.37
A2. Donations	\$8,458.74
Total A	\$18,143.11
B. EXPENSES	
General Expenses	\$7,262.17
Paypal Fee	\$427.95
Total B	\$7,690.12
Total Balance	\$10,452.99

6. Closing Remarks

Dr. Parajulee, VP adjourned the meeting.

**Next EC Meeting:
Saturday, October 7, 2017: 9:30-11:00pm EST**

Thank you!

Note:

- We value and respect each other's time. As a professional organization, we will act professionally - **start promptly and wrap-up on time.**
- General Secretary (and Joint Secretary) will take notes and keep us posted about upcoming plans/events/and more.
- If we cannot finish discussion on our proposed agenda, the remaining agenda will be discussed in our next meeting (or specified by the EC).
- To be as efficient, effective, and participatory as possible, we'll try not to repeat the previous speaker (for the same agenda) (unless the President desire to do so). Express your thoughts precisely and respect each other's ideas.