



ESTD. 2016

Executive Committee

President

Dr. Lila B. Karki

Vice President

Dr. Megha N. Parajulee

General Secretary

Dr. Prem Bhandari

Joint Secretary

Dr. Pradeep Wagle

Treasurer

Ms. Ambika Tiwari

Members

Dr. Durga D. Poudel
Dr. Dilip Panthi
Dr. Lekh Nath Paudel
Dr. Raju Pandey
Dr. Ramesh C Khanal
Mr. Surendra Osti

NAPA Executive Committee
(Minute – 12th Meeting)
Sunday, January 7, 2018 (9:00-10:00pm ET)

Attendance

Executive Committee	Ambika Tiwari, Megha N Parajulee, Pradeep Wagle, Prem Bhandari, Surendra Osti
Informed in absentia	Dilip Panthi, Lila B. Karki (Nepal)
Uninformed in absentia	Durga D Paudel, Lekh Nath Paudel, Raju Pandey, Ramesh Khanal (Nepal)

Agenda/Discussion/Decisions:

1. House Keeping: Prem Bhandari

~Bhandari welcomed participants, initiated the meeting, and provided a brief update on NAPA (including NAPA's birthday).

~On Book Publication - Book chapters have been received and reviewers have been assigned.

2. Updates - Fund Raising for the Conference: Megha N. Parajulee

~NAPA Vice President and Chair Fund Raising, Parajulee updated the status of funding for the conference and future plans.

~ Reminded the pledge amount by NAPA EC members and members

~ Also sought alternative ways. Will be discussed soon.

3. Updates - Oklahoma Conference (OKC) 2018: Pradeep Wagle

~ The abstract submission deadline for OKC conference is over.

~ A large number of submissions have been received. Scientific sub-committee is compiling and selecting abstracts for oral and poster presentations.

~ Acceptance letter will be sent out to submitters by the end of January 2018.

~ Conference registration (<http://napaamericas.org/conference2018/conference-registration.php>) and hotel booking are open. Announcements for conference registration and hotel booking are circulated among members frequently. Early registration and hotel booking are encouraged.

~Mr. Osti shared concern (from his colleagues) about travel award. Was discussed and will be discussed further after we receive the list from Scientific Sub-Committee.

~A local conference organizing committee meeting will be organized at Oklahoma State University, Stillwater, OK by the end of January or early February.

4. Updates on Financial Status, Membership Status: Ambika Tiwari (As of January 4, 2018)

Member Type	Number
Life	5
Regular	93
Joint/Spouse/Family	15
Student	97
Associate	24
Total Member	234

NAPA Balance Sheet Summary		
(As of January 4, 2018)		
Items	Amount (US\$)	Remarks
A. INCOME		
A1. Membership Fee Total	\$10,947.12	
A2. Donation Collected		
A2.1. General Donations	\$7,988.74	
A2.2. Endowment Fund	\$200.00	
A2.3. Scholarship Fund	\$2,220.00	
A2.4. Convention Registration + Donations	\$1,678.00	
Total A	\$23,033.86	
B. EXPENSES		
B1. General Expenses Total	\$7,992.07	
B2. Paypal Fee Total	\$506.62	
Total B	\$8,498.69	
Total Balance	\$14,535.17	

5. Closing Remarks

Ambika Tiwari adjourned the meeting.

Next EC Meeting:

Saturday, March 3, 2018: 9:00pm EST

Note:

- We value and respect each other's time. As a professional organization, we will act professionally - **start promptly and wrap-up on time.**
- General Secretary (and Joint Secretary) will take notes and keep us posted about upcoming plans/events/and more.
- If we cannot finish discussion on our proposed agenda, the remaining agenda will be discussed in our next meeting (or specified by the EC).
- To be as efficient, effective, and participatory as possible, we'll try not to repeat the previous speaker (for the same agenda) (unless the President desire to do so). Express your thoughts precisely and respect each other's ideas.

Thank you!