



ESTD. 2016

### Executive Committee (2016-2018)

#### President

Dr. Lila B. Karki

#### Vice President

Dr. Megha N. Parajulee

#### General Secretary

Dr. Prem Bhandari

#### Joint Secretary

Dr. Pradeep Wagle

#### Treasurer

Ms. Ambika Tiwari

#### Members

Dr. Durga D. Poudel  
Dr. Dilip Panthi  
Dr. Kabindra Adhikari  
Dr. Lekh Nath Paudel  
Dr. Raju Pandey  
Dr. Ramesh C Khanal

## NAPA Executive Committee (Minutes - Fourth Meeting) Saturday, September 10, 2016 (9-10pm ET)

### How to join the meeting?

1. Dial-in-number: (641) 715-3580. It will ask for the access code.
2. Enter the access code in your telephone keypad - access code: 113245#. You will be connected.

### Attendance

|                             |  |
|-----------------------------|--|
| <b>Executive Committee</b>  | Ambika Tiwari, Dilip Panthi, Kabindra Adhikari, Lekh Nath Paudel, Lila B. Karki, Megha N Parajulee, Pradeep Wagle, Prem Bhandari, Raju Pandey, Ramesh C Khanal |
| <b>Guest</b>                |  |
| <b>Informed in absentia</b> | Durga D. Poudel  |

### Agenda/Decisions:

#### 1. Welcome to participants and initiation of the meeting by the President

- President welcomed participants and initiated the meeting.
- Thanked all the members and non-members for the solidarity offered to NAPA to provide support to Louisiana flood victim, EC member Dr. Durga Poudel and family.

#### 2. Updates from the President

- **Quarterly progress:** updated the progress of the first quarter (June-August, 2016).
- Appreciated and thanked the contribution of all EC members and all the NAPA members to bring NAPA thus far and also appealed for their continued hard work to serve NAPA.
- **Baseline information and membership drive.** President thanked the role played by membership drive committee and encouraged members of the committee to work hard to increase our membership base.
- Appreciated the progress on brochure, newsletter, working paper series, and NAPA journal.

#### By-laws Review Committee formation

- A six member by-laws review committee is formed.
- EC approved the by-laws review committee.
- The by-laws committee will be effective from 09/11/2016 for 3 months.
- The by-laws review committee is comprised of:

| SN | Personnel           | Position         |
|----|---------------------|------------------|
| 1  | Dr. Narayan Khadka  | Chair            |
| 2  | Dr. Raju Pandey     | Member           |
| 3  | Dr. Kalpana Khanal  | Member           |
| 4  | Dr. Bishow Adhikari | Member           |
| 5  | Mr. Surendra Osti   | Member (Student) |
| 6  | Dr. Toya Baral      | Liaison          |

- **NAPA Convention/Conference, 2018**
  - President proposed 2018 Memorial weekend as the possible date to convene the first ever NAPA convention.
  - Further discussion required to identify possible venue.
- **Talk Session (also mention the committee)**
  - A team of President, Vice President and General Secretary working to organize the **Talk Session**.
  - A list of potential speakers is being created and will be circulated among EC members (already circulated for the input).
  - First Talk Session is planned to be held on Saturday, October 15, 2016.
  - Dr. Drona Rasali, Canada has been identified as the first speaker.
- **Student Coordination Committee**
  - President proposed Mr. Surendra Osti (PhD student at LSU) as the Coordinator of the Student Co-ordination Committee.
  - Mr. Osti will form a working committee in consultation with the President and EC.
- **Additional comments from President regarding expansion of NAPA memberships:**
  - Requested all EC members for their spouse to join NAPA as soon as possible.
  - Create a database of potential NAPA members in own residing state and neighboring states, provide the list with Treasurer and request them to join NAPA.
  - President also requested all to add more potential global NAPA members in the shared google sheet uploaded by the Joint Secretary.

### 3. Brief updates on NAPA Activities

#### 3.1 Megha Parajulee:

- **Outstanding Faculty/Research/Extension/Student/Community Service Awards**
  - Vice President updated that he has prepared a short draft. He will discuss with President and General Secretary and finalize the plan soon. It will be shared with EC members for comments.
  - He proposed Distinguished Scientist Award might be the possibilities.
  - Possibility of outstanding Faculty/Research/Extension/Student/Community volunteer awards.
  - He also expressed the need to establish a committee for award nominations and selection (proposed committee may include: five personnel that may include student, early-, mid- and senior professionals.
- **Professional/Institutional Collaborations**
  - Vice-president is preparing an outline/list of possible professional organizations and will send to EC members for revision. It could be domestic and international collaborations. We need to determine which organizations should be our first target.

#### 3.2 Prem Bhandari:

- **NAPA International Conference in Agriculture and Allied Areas in Nepal**
  - A draft is being prepared and will be circulated among EC members.
  - Will be discussed in the next meeting.
- **General members listserv**
  - General member, Executive committee and membership drive committee members' list listserv are already formed.
  - Waiting acceptance from general members for the created listserv. So far 38 members have accepted.
- **Extracurricular/Sports and Culture Committee**
  - Kemika Bhandari is leading the committee.
- **Entrepreneurship Development Committee Please give your thought to refine the name Entrepreneurship....**
  - Krishna Poudel will lead the committee.
- **Policy/Research Brief**
  - Dr. Bishow Adhikari, Arizona has agreed to lead Policy/Research Brief.

#### 3.3 Ambika Tiwari:

##### Membership status (as of Sept 7, 2016)

| Member Type         | Number     |
|---------------------|------------|
| Regular             | 59         |
| Student             | 31         |
| Joint               | 8          |
| Life                | 5          |
| <b>Total Member</b> | <b>103</b> |

## Financial statement and Flood relief fund

| NAPA Balance Sheet Summary<br>"(As of September 7, 2016)" |                    |         |
|---|--------------------|---------|
| Items   | (US\$)             | Remarks |
| <b>A. INCOME</b>  |                    |         |
| A1. Membership Fee  | \$6,335.00         |         |
| A2. Donation*   | \$5,543.74         |         |
| <b>Total A</b>  | <b>\$11,878.74</b> |         |
| <b>B. EXPENSES</b>  |                    |         |
| 501(c) Registration                                       | \$105.00           |         |
| IRS (Form 1023) Application                               | \$400.00           |         |
| NAPA Website Domain Purchase & Hosting                    | \$228.43           |         |
| Business Check + Paypal Charge back                       | \$28.20            |         |
| AGM Related Expenses Total                                | \$434.25           |         |
| <b>Total General Expense</b>                              | <b>\$1,195.88</b>  |         |
| <b>Paypal Fee</b>   | <b>\$257.19</b>    |         |
| <b>Total B</b>  | <b>\$1,453.07</b>  |         |
| <b>Total Balance</b>                                      | <b>\$10,425.67</b> |         |

\* Includes Flood donation of \$3328.00

### Missouri meeting (NASEA/ANMA meeting) update:

- NAPA brochures were distributed at Missouri meeting and Treasurer also talked about NAPA with participants in the meeting.

### 3.4 Ramesh Khanal: Newsletter progress

- Editor-in-Chief of NAPA Newsletter – Agri-Connection - Ramesh Khanal updated the status of the first issue.
- Draft will be shared with EC members.

### 3.5 Dilip Panthee: Working Paper Series Committee/Board and outline

- Presented the tentative format of working paper series which could be journal article's format like Abstract, Introduction, Materials and methods, Results, Discussion.
- Panthee proposed the formation of a **Publication Committee** as an Apex body. Under Publication Committee will be Newsletter Committee, Working Committee, Journal Committee and others.
- EC proposed Panthee to draft his concept and circulate among EC members for discussion.
- The proposal/concept will be discussed in next EC meeting.

### Remaining agenda below were not discussed due to time limitation.

3.6 Pradeep Wagle: Global membership, Facebook and Twitter

3.7 Kabindra Adhikari: Wikipedia progress updates

3.8 Lekhnath Poudel: fund raising activities, expert rooster, charitable activities

3.9 Raju Pandey: Professional development of NAPA members (if time permits)

### 4. AOB:

- EC endorsed to hold the next meeting on Sunday October 16 (9-10 pm ET) due to Dashain.

### 5. Closing Remarks:

- Vice-president closed the meeting.

\*\*\*The End\*\*\*

## For Information Only

### NAPA Future Programs: NAPA 2-yr Plan (presented by President Lila B. Karki)

| Plan  | Lead  | Corresponding NAPA objectives   |
|---|---|---|
| Conference in Nepal   | Prem Bhandari/<br>Lila B. Karki                           | Objectives 4 & 5. Foster intellectual discourse   |
| Convention in the USA   | Lila B. Karki   | Objectives 4 & 5. Foster intellectual discourse (NAPA regular activity)   |
| Publications  |   | Objective 5. Dissemination  |
| • Journal   | Durga Poudel  |   |
| • Working Paper Series  | Dilip Panthee   |   |
| • Newsletter  | Ramesh Khanal   |   |
| • Research/Policy Brief   | Bishow Adhikari   |   |
| • Brochure  | Prem Bhandari   |   |
| Membership Drive  |   |   |
| • Americas  | Ambika Tiwari   |   |
| • Outside Americas  | Pradeep Wagle   |   |
| Webinar/Talk Session  | Lila B. Karki   | Objective 4. Foster intellectual discourse  |
| Grant Writings  | K P Paudel (to be requested)                              | Objectives 1, 2, & 6. Research  |
| Professional Development Trainings, Discussions forums, and NAPA Contribution to Nepalese perspective such as distance course offerings | Raju Pandey   | Objective 3. Capacity Building  |
| Outstanding Faculty/Research/Extension/ Student/Community Service Awards  | Megha N Parajulee   | Objective 7. Foster intellectual discourse  |
| Professional/Institutional Collaborations   | Megha N Parajulee   | Objective 8. Foster intellectual discourse  |
| • Charitable Activities/<br>Donations/Fund Raising  | Lekh Nath Paudel  | Objective 9. Charitable activities  |
| • NAPA Experts Roster   |   |   |
| Wikipedia and Membership Directory  | Kabindra Adhikary   | Objective 5. Dissemination  |
| NAPA Mass Communication Website, Facebook, Twitter  | Pradeep Wagle/Prem Bhandari/Santosh Aryal/<br>Tanka Kafle | Objective 5. Dissemination  |
| Others plans/programs received from EC members will be compiled and discussed   | Will be compiled by Prem Bhandari and Pradeep Wagle       | Please send at <a href="mailto:napa2072@gmail.com">napa2072@gmail.com</a> and cc to both GS ( <a href="mailto:pbhandari115@gmail.com">pbhandari115@gmail.com</a> ) and JS ( <a href="mailto:waglepradeep@gmail.com">waglepradeep@gmail.com</a> ). |
| Editorial Support   |   |   |
| English Language Editor   | Yet to be identified                                      |   |
| Nepali Language Editor  | Bimal Arohi (Acharya)                                     |   |
| Media Coordinator   | Bijay Thapa, eNepalese.com                                |   |

Thank you!