

Nepali Agriculture Professionals in Americas (NAPA) [yet to be finalized]

Meeting Minutes (Second Meeting)

Saturday, November 14, 2015 (8-9pm EDT)

How to join the meeting?

1. Dial-in-number: (641) 715-3580. It will ask for the access code.
2. Enter the access code in your telephone keypad - access code: 113-245#. You will be connected.

Date and Time: November 14, 2015 (8-9pm EDT)

Working Committee	Ambika Tiwari, Anup Srivastav, Chunu Mainali , Doleswor Bhandari, Kemika Bhandari, Krihna P Poudel, Laxmi Pant, Lekh Nath Paudel, Lila B. Karki, Megha N. Parajulee, Prakash Malla, Prem Bhandari, Ramesh C Khanal, Sweta Sharma, Toya Baral, Dilip Panthi, Pradeep Wagle
Attendance	Ambika Tiwari, Kemika Bhandari, Krihna P Poudel, Laxmi Pant, Lila B. Karki, Megha N. Parajulee, Prem Bhandari, Ramesh C Khanal, Pradeep Wagle
Guest	
In absentia	Anup Srivastav, Chunu Mainali , Doleswor Bhandari, Lekh Nath Paudel, Prakash Malla, Sweta Sharma, Toya Baral, Dilip Panthi

Agenda and Decisions:

1. Co-coordinator Karki welcomed and introduced two members Dilip Panthee and Pradeep Wagle who joined the WC.
2. **Name of the organization**
 - Bhandari updated the status of WC members' suggestions on the tentative name discussed the status.

Proposed names	Vote
Nepali Agricultural Professionals of Americas (NAPA)	9
Association of Nepali Agricultural and Allied Professionals of Americas (ANAAPA)	2
Nepali Agricultural and Allied Professionals of Americas (NAAPA)	1
Association of Nepalese Agricultural Professionals in Americas (ANAPA)	2
Association of Nepalese Agricultural Professionals in North America [ANAPNA]	1
Alternative suggestions	
<i>Nepalese Association of Agricultural Professionals of Americas (NAAPA)</i>	
<i>Nepalese Association of Agricultural and Allied Professionals of Americas (NAAAPA)</i>	

- In principal, we agreed to have a short, sweet and convenient name (and that looks professional). Despite the overwhelming support for Nepali Agricultural Professionals of Americas (NAPA), there is suggestion for including words like 'Association' and 'Allied' in the name.
- **Decision:** Circulate at least two other alternatives including 'Association' and 'Allied' in the name. Offer a deadline of one week for feedback/suggestion from the members.

3. Registration of the organization

The Co-coordinator discussed the urgency of registering the organization at our earliest convenience.

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Decision: As KP Paudel also has experience registering the organization, a Sub-committee was formed. KP, Megha, and Lila Karki will work on the Sub-committee, find out the registration procedure and the necessary requirements. They will also review other professional organizations and their registration type (e.g. 501-C3 or so).

- This Sub-committee will prepare vision, mission and goal of the organization and other necessary requirements for registration. This will be circulated among WC members.
- The Co-coordinator Karki will circulate an example of the application/registration form to WC members.

4. Disciplines to be covered in NAPA

- Bhandari updated the list of areas/disciplines to be included.

Decision: This list will be circulated among WC members. All members will provide their feedback within a week of the e-mail circulation.

6. Member eligibility, types, and fees

- Megha Parajulee updated the draft of membership eligibility and fees.
- **Decision:** The draft of possible membership and fees structure developed by Megha will be circulated among WC members. WC members will provide their feedback within a week of the e-mail circulation.

7. Member Database

- Bhandari/Karki provided the status of the list of possible membership updated by Anup.
- The Co-coordinator circulated a welcome message to possible members in Facebook. A few members updated their information.
- **Decision:** The list of membership will be circulated among WC members. WC members will update the name list and send to Prem Bhandari.
- The Facebook content will be circulated among WC members. WC members will also post this content in the Facebook.

8. Organizational website

- Briefly discussed but needs more discussion.

Decision: Pradeep Wagle and Laxmi Pant will work on this and update to the WC members.

9. Organizational By-laws

- By-law Sub-committee led by Prakash Malla and members Lila Karki, KP Poudel, Prem Bhandari, and Toya Baral will prepare a draft and circulate.

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10. Organizational Logo

- A draft (initial) version was circulated to WC members. Decided to re-circulate among members with a deadline of a week for feedback.

11. Open Floor

- Regular meeting time. It is decided to continue to schedule the regular WC meeting on the second Saturday of every month. However, Sub-committee meetings may be scheduled anytime.

Our Next Meeting:

Saturday, December 12, 2015 (8-9pm EDT).

- Megha closed the meeting with his remarks.

Note:

- We value and respect each other's time. As a professional organization, we will act professionally 'start promptly and wrap-up on time'.
- Secretary General will take the notes and keep all of us posted about upcoming plans/events/and more.
- If we cannot finish discussion on our proposed agenda, the remaining agenda will be discussed in our next meeting.
- To be efficient, effective, and participatory as possible, we'll try not to repeat the previous speaker (for the same agenda) (unless the Coordinator desire to do so). Express your thoughts precisely and respect each other's ideas.

Thank you!